

Psychological and Brain Sciences Registration Advising Procedures for Spring 2010

Dear Psychological and Brain Sciences Majors:

It's that time again - homecoming, midterms, and . . . spring enrollment! The peak registration advising period for our majors is October 13 through November 13. We want to ensure the process goes as smoothly as possible for everyone. Many of you are accustomed to the idea that you must see an advisor before you register. However, the good news is that **the registration process is designed so that most of you should be able to plan and register entirely on your own.** We want to help you know how to do this so you have the freedom to proceed without waiting for an appointment. This will allow us to meet with the students who most need help with the process. Here's what we need you to know and do so everyone can register successfully:

- We are restricting our appointments during peak registration to officially declared majors. Friday **walk-in hours will be suspended temporarily** and will resume on November 13.
- Please work through the "**Registration: Steps for Effective Planning**" handout on the next page using the additional sections titled "**Resources to Help**" and "**Spring 2010 Courses and the Requirements They Meet**". Try to complete Steps 1-8 by this weekend or as soon as you have time. **IMPORTANT:** Do not contact us for an advising appointment until you have done this - you may find you don't need to come in!
- If you get to Step 8 and determine you do need to come in for an advising appointment, please call 812/855-2151 or stop by the PSY Advising Office in PY 229. It is important you **start by saying you need a "SPRING ADVISING APPOINTMENT"**. **Be prepared to state your UID #, registration date, and which days of the week are good for you to come to the office.** (Please do not ask when the soonest appointment is as this just slows down things down!). Appointments will be set as per the dates below.

<u>If your registration date is:</u>	<u>We want to see you:</u>
OCT 22 - OCT 27	OCT 16 - OCT 21
OCT 28 - NOV 02	OCT 22 - OCT 28
NOV 03 - NOV 06	OCT 29 - NOV 03
NOV 09 - NOV 20	NOV 04 - NOV 13

- You must complete the "**Registration: Advising Appointment Worksheet**" ahead of time and bring it with you to your advising appointment. It is important that you do this advance preparation so we can best assist you. If you have not completed the form, we will ask you to reschedule. (Note: If you already set an appointment before we sent this out, you still need to complete and bring the worksheet with you.)

We know this will be a change for many of you in how of you think about the registration process. Please give it a try and see how it goes. We do not in any way want to steer you away from meeting with us. We are here to assist you. If you need help, please set up an advising appointment. But for those of you who find you understand things well from the information below, feel free to proceed on your own. Many thanks!

The PSY Advising Team

Psychological and Brain Sciences

Registration: Steps for Effective Planning

► BEFORE YOU BEGIN

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| <p>1. Log into your Student Center via the Services tab in OneStart .</p> | <p>2. Your registration date appears in the box on the right-hand side labeled "Enrollment Dates". Click "details" to see your time.</p> | <p>3. Review the "Holds" box on the right-hand side. Take action to remove any that would prevent enrollment (see "details").</p> |
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► REVIEW YOUR REQUIREMENTS

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| <p>4. Access your Academic Advisement Report (AAR) via your Student Center: Click "My Academics & Grades" on the left-hand side, then click "View My Advisement Report, next select "Bloomington" for "Institution" and "AAR & Transcript" for "Report Type" using the drop down arrows, and finally, click the yellow "Process Request" button.</p> | <p>5. Make a list of all unmet requirements tagged in red as "Not Satisfied". Red tags immediately under a dark blue bar (e.g., "Overall Hours and GPA") mean the overall area is unfinished. Look for red tags under any of the light blue bars (e.g., "122 hours required...") in that section to identify the specific item(s). Click the green arrows to show/hide details.</p> |
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► PLAN YOUR COURSES

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| <p>6. Select courses from the Spring 2010 Schedule of Classes to match your requirements and interests (http://registrar.indiana.edu/scheofclass.shtml) . Use the "Registration: Resources to Help" section of this handout to determine which courses meet particular requirements (e.g., intensive writing, A&H, advanced PSY or NEUS, etc.).</p> | <p>7. Put the courses you choose in your Enrollment Shopping Cart (the link for this is on the left-hand side in your Student Center). Be sure to select the courses in your list when you are finished and then click the button to "validate" to check that you have any needed prerequisites, permissions, etc.</p> |
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► ADVISING (ONLY IF YOU NEED IT)

8. When you get to this step, **you should now be ready for registration**. Good work! However, if you find you are having difficulties with any step of the process or if you have questions that were not answered using the "Resources to Help" and "Spring 2010 Courses and the Requirements The Meet" pages below, please make a registration advising appointment following the guidelines in the "Advising Procedures" on the first page.

► REGISTER

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| <p>9. Monitor your Enrollment Shopping Cart list and course availability as the registration period progresses and revise as needed. If any of your first-choice courses close, plan to use the waitlist feature when you register and make sure you also have included alternate options in your cart.</p> | <p>10. Register at your appointed date and time (or as soon as possible afterwards if you cannot log on at that time). Remember: You must login in and submit the courses in your Enrollment Shopping Cart in order to be registered - it is not automatic! Call the Registration Helpline at 812/855-8200 if you have problems or questions.</p> |
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► DOUBLE CHECK YOUR CHOICES

11. After you have registered, **review your AAR again** (see step #4 above for details) to make sure the classes you enrolled in are meeting the requirements you expected they would. If a course is not working as you thought it should and you need help to understand why, please e-mail psyneuro@indiana.edu.

Psychological and Brain Sciences Registration: Resources to Help

► GENERAL EDUCATION

Arts & Humanities (A&H)

<http://www.iub.edu/~bulletin/iub/coassup/2008-2010/appendix2.shtml>

Culture Studies

http://registrar.indiana.edu/specialcourse/wwwsess_spro.html#CO

<http://www.iub.edu/~bulletin/iub/coassup/2008-2010/appendix1.shtml>

Intensive Writing

http://registrar.indiana.edu/specialcourse/wwwsess_spri.html

Social & Historical Studies (S&H)

<http://www.iub.edu/~bulletin/iub/coassup/2008-2010/appendix2.shtml>

TOPICS courses

<http://www.iub.edu/~college/undergrad/topics/>

<http://www.iub.edu/~bulletin/iub/coassup/2008-2010/appendix3.shtml>

► PSY AND NEUS

Lab/Research Opportunities

<http://psych.indiana.edu/undergrad/research/research.asp>

Major Requirements (Which Courses Match Which Requirements)

See the chart titled "Spring 2010 Courses and the Requirements They Meet" on the last page of this handout.

► RELATED INFORMATION

Course Descriptions

<http://www.indiana.edu/~deanfac/blspr10/>

Grade Distribution Reports

<http://registrar.indiana.edu/gradedist.shtml>

Schedule of Classes

<http://registrar.indiana.edu/scheofclass.shtml>

SIS Registration Instructions

http://ses.indiana.edu/campusServices/sisTraining/SIS9.0_onlineHelp/studentInfo/

Special Opportunities from Other Departments

<http://psych.indiana.edu/undergrad/>

Psychological and Brain Sciences

Registration: Advising Appointment Worksheet

NAME:

REGISTRATION DATE/TIME:

Enter information in each of the areas below . You must bring this completed worksheet with you to give to the advisor during your appointment.

MY REMAINING DEGREE REQUIREMENTS

COURSES I PLAN TO TAKE IN SPRING

First Choices

Alternates

MY QUESTIONS FOR THE ADVISOR

I PLAN TO GRADUATE BY: MONTH = _____ YEAR = _____

Psychological and Brain Sciences

Registration: Spring 2010 Courses and the Requirements They Meet

PSY Course #	Title	PSY BA Student who Matriculated Before Summer 2007	PSY BS Before Summer 2007	PSY BA & BS Summer 2007 to present	NEUS BS
P 204	PSY & BIOL BASES HUM SEXUALITY	does not meet reqs	does not meet reqs	does not meet reqs	does not meet reqs
P 299	SOPHOMORE HONORS SEMINAR	may be substituted for P199	may be substituted for P199	may be substituted for P199	does not meet reqs
P 303	HEALTH PSYCHOLOGY	Area A or add'l 300/400 level PSY	Area A	PSY elective	does not meet reqs
P 304	SOC PSYCHOL INDIV DIFFERENCES	Area B or add'l 300/400 level PSY	Area B	required Foundation course	does not meet reqs
P 315	DEVELOPMENTAL PSYCHOLOGY	Area B or add'l 300/400 level PSY	Area B	PSY elective	does not meet reqs
P 323	INDUSTRIAL/ORGANIZATIONAL PSY	Area B or add'l 300/400 level PSY	Area B	PSY elective	does not meet reqs
P 324	ABNORMAL PSYCHOLOGY	Area B or add'l 300/400 level PSY	Area B	PSY elective	does not meet reqs
P 325	THE PSYCHOLOGY OF LEARNING	Area A or add'l 300/400 level PSY	Area A	PSY elective	does not meet reqs
P 327	THE PSYCHOLOGY OF MOTIVATION	Area A or add'l 300/400 level PSY	Area A	PSY elective	does not meet reqs
P 330	PERCEPTION/ACTION	Area A or add'l 300/400 level PSY	Area A	PSY elective	does not meet reqs
P 335	COGNITIVE PSYCHOLOGY	Area A or add'l 300/400 level PSY	Area A	required Foundation course	does not meet reqs
P 337	CLINICAL NEUROSCIENCE	Area A or add'l 300/400 level PSY	Area A	PSY advanced	NEUS advanced
P 340	HUMAN MEMORY	Area A or add'l 300/400 level PSY	Area A	PSY elective	does not meet reqs
P 346	NEUROSCIENCE	Area A or add'l 300/400 level PSY	Area A	required Foundation course	required NEUS course
P 351	PSYCHOBIOLOGY, SELF, & SOCIETY	Area A or add'l 300/400 level PSY	Area A	PSY elective	does not meet reqs
P 356	TEACHING INTERNSHIP	does not meet reqs	does not meet reqs	does not meet reqs	does not meet reqs
P 357	PSYCHOLOGY OF ADOLESCENT GIRLS	Area B or add'l 300/400 level PSY	Area B	PSY elective	does not meet reqs
P 375	INTIMATE RELATIONSHIPS	Area B or add'l 300/400 level PSY	Area B	PSY elective	does not meet reqs
P 406	DEVELOPMNTL COGNITIVE NEUROSCI	Area A or add'l 300/400 level PSY or 400 level lab	Area A or 400 level seminar	PSY advanced	NEUS advanced
P 411	NEURAL BASE OF LRNG & MEMORY	Area A or add'l 300/400 level PSY or 400 level lab	Area A or 400 level seminar	PSY advanced	NEUS advanced
P 425	BEH DISORDERS CHLDHD & ADOL	Area B or add'l 300/400 level PSY or 400 level lab	Area B or 400 level seminar	PSY advanced	does not meet reqs
P 426	LAB IN BEHAVIORAL NEUROSCIENCE	add'l 300/400 level PSY or 400 level lab	PSY 400-level advanced lab	PSY capstone	NEUS lab
P 430	BEHAVIOR MODIFICATION	Area B or add'l 300/400 level PSY or 400 level lab	Area B or 400 level seminar	PSY advanced	does not meet reqs
P 433	LAB IN NEUROIMAGING METHODS	add'l 300/400 level PSY or 400 level lab	PSY 400-level advanced lab	PSY capstone	NEUS lab
P 435	LAB: HUMAN LEARN & COGNITION	add'l 300/400 level PSY or 400 level lab	PSY 400-level advanced lab	PSY capstone	does not meet reqs
P 437	NEUROBIOLOGY OF ADDICTIONS	Area A or add'l 300/400 level PSY or 400 level lab	Area A or 400 level seminar	PSY advanced	NEUS advanced
P 441	NEUROPSYCHOLOGY OF LANGUAGE	Area A or add'l 300/400 level PSY or 400 level lab	Area A or 400 level seminar	PSY advanced	NEUS advanced
P 448	SOC JUDGMENT & PERSON PERCEPT	Area B or add'l 300/400 level PSY or 400 level lab	Area B or 400 level seminar	PSY advanced	does not meet reqs
P 453	DECISION-MAKING AND THE BRAIN	Area A or add'l 300/400 level PSY or 400 level lab	Area A or 400 level seminar	PSY advanced	NEUS advanced
P 455	ROLE OF PSYCH IN LEGL DOCTRINE	Area B or add'l 300/400 level PSY or 400 level lab	Area B or 400 level seminar	PSY advanced	does not meet reqs
P 457	MOLECULAR METHDS NEUROSCI RES	Area A or add'l 300/400 level PSY or 400 level lab	Area A or 400 level seminar	PSY advanced	NEUS advanced
P 457	PSYCH IN MEDICINE	does not meet reqs	does not meet reqs	does not meet reqs	does not meet reqs
P 457	DISEASES OF THE NERVOUS SYSTEM	Area A or add'l 300/400 level PSY or 400 level lab	Area A or 400 level seminar	PSY advanced	NEUS advanced
P 457	LAB IN MOLECULAR NEUROSCIENCE	add'l 300/400 level PSY or 400 level lab	PSY 400-level advanced lab	PSY capstone	NEUS lab
P 460	WOMEN: A PSYCHOLOGICAL PERSP	Area B or add'l 300/400 level PSY or 400 level lab	Area B or 400 level seminar	PSY advanced	does not meet reqs
P 466	MOLECULAR&CELLULR NEUROBIOLOGY	Area A or add'l 300/400 level PSY or 400 level lab	Area A or 400 level seminar	PSY advanced	NEUS advanced
P 493	SUPERVISED RESEARCH 1	add'l 300/400 level PSY or 400 level lab	PSY 400-level advanced lab	PSY capstone	NEUS lab if approved faculty
P 494	SUPERVISED RESEARCH 2	add'l 300/400 level PSY or 400 level lab	PSY 400-level advanced lab	PSY capstone	NEUS lab if approved faculty
P 495	READINGS AND RES IN PSYCHOLOGY	add'l 300/400 level PSY or 400 level lab	PSY 400-level advanced lab	PSY advanced	does not meet reqs